

VILLAGE OF IRMA

Minutes of the Regular Meeting of Irma Village Council held December 13, 2011 at 7:00 p.m. in the Irma Village Council Chambers.

- CALL TO ORDER:** Mayor Coubrough called the meeting to order at 7:00 p.m.
- PRESENT:** Mayor Coubrough, Councilor Fuder, Councilor Larson, Councilor White, Eric Nissen, Public Works Lee and CAO Fenton.
- AGENDA:** **MOVED BY** Councilor Fuder that the agenda for December 13, 2011 to be accepted as amended.
9. f. Greyhound Services Carried

- APPROVAL OF REGULAR MEETING MINUTES:** **MOVED BY** Councilor Larson that the regular meeting minutes of November 8, 2011 to be accepted as printed. Carried

- APPROVAL OF FINANCIALS:** **MOVED BY** Councilor Larson that the November Bank Balance Sheet to be received for information. Carried

- APPROVAL OF ACCOUNTS PAYABLE:** **MOVED BY** Deputy Mayor Nissen to approve the November accounts for payment listing of following cheque numbers 8483 to 8534 as accepted as paid

ACCOUNTS FOR PAYMENT

8483	AAMD&C	Office Supplies/Traffic Signs	565.66
8484	Aquatech	Water Reservoir Inspection	745.00
8485	B & R Eckel's	Chlorine Freight	287.00
8486	Bumper to Bumper	Shop Supplies	103.67
8487	Clear Tech	Chlorine	750.24
8488	D. Coubrough	Remunerations	304.10
8489	J. Fenton	Adv/Remunerations	580.00
8490	D. Fuder	Remunerations	353.00
8491	Irma Centennial	Funding	9,000.00
8492	R. Larson	Remunerations/FD Training	380.00
8493	Payroll	Payroll	500.00
8494	McKee Electric	Office Exterior Light	83.95
8495	Median Automotive	PW/FD Repairs/Supplies	1,678.70
8496	K. Newton	FD Training	300.00
8497	Nexsel	Computer Software/update	3,284.66

8498	PAYROLL	Payroll	500.00
8499	C. Rinas	FD Training	300.00
8500	Telus	FD Cell Phones	53.45
8501	The Marketer	Kaylana Country AD	341.25
8502	D. Tomlinson	FD Training	300.00
8503	Wainwright Assessment	Contract	588.00
8504	Weekly Review	Fire Prevention Week	136.24
8505	Payroll	Payroll	750.93
8506	K. Gosselin	Contract	550.00
8507	AMSC Insurance	Remittance	1,404.30
8508	Clear Tech	Water Supplies	614.52
8509	Direct Energy	N. Gas	683.19
8510	J. Fenton	Payroll	2,347.24
8511	Group Benefits	Benefits	600.00
8512	Irma Arena Board	Advertising	500.00
8513	Irma Co-op	FD/PW/Admin/Fuel/Supplies	756.02
8514	Kayes Computers	Embroidered Toques	132.30
8515	Payroll	Payroll	2,057.59
8516	LAPP	Pension	1,740.64
8517	Loomis	AB Traffic Supply Signs	39.52
8518	VOID	VOID	VOID
8519	McKee Electric	Connect New Sign	157.50
8520	MCSNet	Admin/PW/FD Internet	73.45
8521	G. Meeuws	Contract	270.00
8522	Payroll	Payroll	1,668.69
8523	Revenue Canada	Remittance	4,185.16
8524	RFS Canada	Copier Contract	406.08
8525	Telus	Admin/PW Phones	699.45
8526	Town of Wainwright	FD Training	1,506.40
8527	Trail of The Buffalo	Membership 2012	367.50
8528	Trail of the Buffalo	DMF Levy	543.88
8529	TransAlta Energy	Power	3,422.35
8530	WCWWA	Water Memberships	120.00
8531	VOID	VOID	VOID
8532	Payroll	Payroll	2,024.74
8533	Allied Paving Co. Ltd	Street Paving Project	154,821.45
8534	Banner Engineering	Water/Sewer/Paving Project	14,052.62
MC	Wainwright Flower Cart	Flowers	42.00
MC	Irma Hotel	Lunch – Audit	50.35
MC	Canada Post	Mail Flyers	54.39
MC	Sands Medical	FD Medical Supplies	1,629.15

Carried

**BUSINESS ONGOING
FROM THE MINUTES:**

SUBDIVISION:

MacKay

Motion: 136-11 **MOVED BY** Deputy Mayor Nissen that the Village of Irma Council does not approve the subdivision at Plan # 7620253, 4932-53 Street, at this time.

Carried

IRMA CENTENNIAL 2012

Motion: 137-11 **MOVED BY** Council Larson that the Village of Irma Council authorize the Centennial Committee to proceed with their plans to upgrade the lot on Main Street between the bank and restaurant. To have the committee keep the village informed of their plans and progress.

Carried

SS&M HAULING Waste Management has bought out the contract from SS&M Hauling.

IRMA DUMPSITE

The Village had Paul Ayerst sign a contract with the village to look after the dumpsite. He is willing to have the dumpsite open during the Christmas season.

NEW BUSINESS:

MUNICIPAL INTERSHIP REPORT

Looks like the ICEM group has been denied for the 2012-2013 Internship programs, we looked into the second year on the Administration Internship and the costs are significant to the villages.

VILLAGE UTILITY BILLING – CHANGE YEAR END DATE

Motion: 138-11 **MOVED BY** Councilor White that the Village of Irma Council accept the year end date for Utility billings to be December. The Village will advertise the change and in June the Village will bill for one month and then continue to bill utilities every two months.

Carried

CORRESPONDENCE:

Motion: 139-11 **MOVED BY** Councilor Fuder that the Village of Irma Council receive correspondence as presented.

Carried

REPORTS:**ROB LEE****PUBLIC WORKS REPORT:**

- Finished putting up Christmas lights
- Cleaning at the old shop
- Inventory - Hydrant parts with brass fittings
- Water Valves & sewer parts are in bin boxes, inventory can be kept up to date
- Water Plant – upgrading spread sheets and making forms user friendly
- Setting up spread sheets for Hydrant flushing – hydrant inventory
- Manhole inspection, broken CC valves- yearly & monthly inventory
- Updating Water Well sheets for inventory
- Attended course on risk management for water wells
- Repairing water meters that have not been reading properly
- Online Chlorine Analyzer – hooked up communication system to see the plant from the office. Track all water well level information
- Minor upgrades to the water treatment plant, replace the chlorine pump to have the equipment the same in all 3 ICE communities
- Need to repair hydraulic tank on the 3 Ton Village Truck

Councilor Larson: Recreation Board Meeting

- Tara Gwinn came to represent the Irma Home & School in regards to extra funding for the new playground at the school – approximately \$25,000
- Historical Society requested \$5,000
- Irma Skating Club requested \$1,000
- Centennial Committee requested \$5,000

Fire Board Meeting

- Communications tower
- Westcan will be the new company will come and look at the system – Use Alta Link tower north of town
- \$1/year rental fee
- \$3000 for medical supplies
- 305 hr training – 401 hrs emergency time

Councilor Fuder: FCS Conference

- Motivation speaker – Joan McCusker – Excellent speaker
- Attended a social media session – talked about Web sites, Twitter & Facebook

FCSS Meeting

- Organizational meeting – New representative from Chauvin is Christine Smith
- Dr. Ken sees about nine people
- Going to be switching to TeleCare.
- TeleCare will be changing out the old equipment that the clients have

Health Foundation

- Plans for the Gala on Feb 11, 2012
- The invite went out to Edgerton and Chauvin for new members
- 11 tables sold for the Gala

PAC

- Looking for crossing guards
- Now have raised enough money for the new playground

Mayor Coubrough: Irma Library Board – November 15, 2011

- Proposed budget 2012 was approved
- \$8,155.62 in investments and \$16,726.90 in operating
- Plans to hang signs regarding shelf information
- Plans to remove the existing desk and replace it with a new desk the will better serve the needs of the library staff
- Area rug will be purchased and children will be encouraged to help pick the colors
- Next meeting will be January 17, 2012 at 7:30 pm

Waste to Energy – November 28, 2011

- Report on the operating and financial report
- New bags have been installed in the “bag house” this has increased the air flow
- Stack test to be don on Dec 6 or 7
- Regarding new bags and the added activated carbon there should be a reduction in the amount of dioxin and furans that will put us well within the allowable standard
- Should have a report back for the next meeting
- Long discussion regarding the recycling of waste
- We know that the issue is not going to go away, question is how should it be dealt with
- Discussion in regards to a recycling requisition to be added to the garbage bill, should we build a building that would house a total recycling process? Would we employ full time staff to look after? Will be talking to the municipal partners

Viking Health Foundation – November 28, 2011

- Attended organizational meeting and the foundation decided to keep all offices the same as last year
- Alberta Health was a little upset with the foundation because the foundation purchased a mobile Scanner
- Next meeting February 27, 2012
- Foundation asked me to ask Dennis Fuder to come to the next meeting to discuss the development of a website

EAST CENTRAL 911 – November 30, 2011

- Southern Division elected two members to EC911, George Glazier, who also chairs the society and they also elected Jeff Ensign as their second representative
- Jeff replaces Brett Alderdice of Coronation
- Central division re-elected Barb Sjoquist
- AGM – organizational meeting and all offices remained the same

CENTENNIAL COMMITTEE – Dec 12, 2011

- Who does the Centennial Committee get permission from in order to close off 53 Ave out past the driving range
- Committee is looking for permission from the village to develop the village lot on the north side of the Credit Union
- Project to cost approximately \$7,000
- Who presents a centennial plaque
- Proposed budget is approximately \$37,546.00

COUNCILOR WHITE:**Manor Board Meeting**

- Christmas Supper at the manor was well received
- Lodge – Hair Dresser didn't have a business license
- Christmas supper for the Manor residents will be held on December 6, 2011

AMBULANCE BOARD MEETING

- Organizational meeting, everything will remain the same

CAO REPORT:**Village Office**

- David Ramsey from Alberta Safety Council for the Province of Alberta was in the office on November 23 for an audit on the permits that were issued in 2009/2010. This audit is to let the village know how Superior Safety Codes Inc is covering all the permits within the village. Such as building, plumbing, gas, etc.
- Attended a meeting at the M.D. Office in regards to a Fire Protection Review
- Village of Irma CAO & Fire Chief Meeting – December 15, 2011 @ 1:30pm
- The Office of the Fire Commissioner has been asked to assist the MD of Wainwright to perform a review of its fire departments in terms of safety, efficiency and effectiveness. The purpose of this review is to assist the municipality review its fire protection system, evaluate the date and to help it make informed decisions on behalf of its fire departments and citizens.
- The objective of the review is to help the MD of Wainwright and its fire departments evaluate current realities to ensure that all necessary legislative, reporting, operational and training elements exist to enable the fire departments to deliver the assigned services effectively and efficiently

Trail of the Buffalo Meeting/DMF – November 16, 2011

- Discussed Business & Marketing Plan – discussed internal marketing to increase awareness and communication between the Trail of the Buffalo and its members
- The new Marketing Coordinator is Trisha Sewell and she will be working on a Council information package with the option to present to tourism operators also
- Noted that we should try to use technology such as skype to help reduce the travelling costs
- All memberships and DMF money will be sent to Trail of the Buffalo Tourism Assoc, c/o County of Paintearth No 18, P.O. Box 509, Castor, AB T0C 0X0
- Trisha will look through the membership information and to invoice for 2011/2012. County of Paintearth will send out the invoicing
- Looking in to the directors' insurance that is up for renewal as of November 1
- DMF – Meeting was hosted at the end of the Trail of the Buffalo Meeting
- Trisha will look into updating the website and change the current application for email. County of Paintearth will look into hosting the Trail of the Buffalo's email address
- AGM was discussed the cost is \$30/person and the meeting will be held at Coronation Lions Rec Centre 6 pm
- The request for regular meetings to take place on the second Tuesday of each month

Trail of the Buffalo Meeting/DMF – December 13, 2011**DMF Meeting**

- Society Status was discussed and it was recommended that the DMF group does not proceed in the making a separate society from the Trail of the Buffalo
- DMF Group – East Central Alberta DMF a subcommittee of Trail of the Buffalo
- We need to focus on the DMF and grow the membership to include but not limited to: Bed & Breakfast, private campgrounds, hotels & motels. We need each member to create a list of possible new members in their area
- Next meeting December 13, 2011 at County of Paintearth Office, Castor

Chacutenah Manor

- November 17 I helped Margo Long with a lunch for the residents at the manor
- December 6 the board hosted a Christmas supper for the residents and it was attended by the residents. Barb Braaten catered the supper
- Bob and Claudia Williams attended the supper with music by Bob after the meal
- Kenlar delivered a small barn shed to the Manor for the residents for extra storage. This shed was donated by the Irma Kinsmen Club

REPORTS**Motion: 140-11**

MOVED BY Councilor Larson that the Village of Irma Council accept reports as presented for information.

Carried

ADJOURN:

MOVED BY Councilor Larson to adjourn the meeting of December 13, 2011 at 10:30 pm

Carried

Mayor

CAO